



The Uplands in Hawkwood Homeowner's Association Ltd.
Recreation Centre Usage
Dinnerware Rental Agreement
BETWEEN

Full Name, Organization or Group **Rentee**

Address and Contact phone number & Cell Number

AND
The Uplands in Hawkwood Homeowner's Association Ltd. **Rentor**

Activity:

Purpose of Rental: _____

Date of function: _____

Deposit: A \$100.00 deposit is required upon Booking. **Deposit - \$100.00**

Payment Policy: A 50% advanced payment of Total Rental Order is required.

Cancellation Policy: Deposit will be refunded only if equipment is cancelled 10 or more days prior to the function date.

Return Policy: All dinnerware, glassware, and cutlery must be rinsed food free and repacked in the same containers as delivered.

A cleaning charge of \$2.50 per dozen will be applied if items are not rinsed.

The Uplands's Staff counts on items will be considered correct unless the office is notified prior to function.

It is understood and agreed that this equipment is for the rental only, and all equipment and materials, which are the subject of this agreement, are the property of The Uplands Homeowners' Association Ltd.

1. A \$100. 00 deposit is required on all rental orders for any loss or damage to equipment and holding containers. Any discrepancies must be made prior to your function or equipment will be charged as satisfactory. All dishes are to be returned, rinsed and packed in original containers. Upon return of your order the equipment will be counted in at our facility. If anything is missing or damaged, the replacement cost will be deducted from your deposit. If dishes are returned un-rinsed, a charge of \$2.50 per dozen will be applied to your balance. If for any reason your cheques cannot clear the bank, a \$25.00 fee will be applied to all non-sufficient or returned funds.
2. The Rentee is responsible for any loss or damage to property occurring during the rental period. The Rentee agrees to pay additional charges for any broken or missing contents.
3. All prices are based on one-day use. All items are subject to availability at the time of booking.

I Have Read, Understand and Agree to ALL TERMS AND CONDITIONS ABOVE

DATED: _____ RENTEE: _____


Office Use Only

Deposit:	Received	Y	N	<u>\$100.00</u>
Total Dinnerware Rental Order				_____
Advanced payment of 50% of Rental Order				<u>< _____ ></u>
Damage or Missing contents				_____
Cleaning Charge \$2.50/dz if applicable				_____
Total Balance Remaining				_____

Total Balance Remaining for Rental: _____ **\$** _____

Paid by Cheque # _____ or Cash Y

Damage Deposit Returned in Full Y N

Date: _____ Rentee: _____

Upland's Staff: _____